



## **Staff Report**

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RESOLUTION APPROVING ESTABLISHMENT OF SAMTRANS BUS STOPS ON HILLER STREET AND AUTHORIZING A 50-FOOT NO PARKING ZONE IN THE NORTHBOUND DIRECTION AND A 6-FOOT NO PARKING ZONE IN THE SOUTHBOUND DIRECTION BETWEEN 6:30AM AND 6:30PM MONDAY THROUGH FRIDAY

Honorable Mayor and Council Members:

### **Summary**

The Parking and Traffic Safety Committee (PTSC) received a request from Samtrans to add two bus stops on Hiller Street near Nesbit Elementary School. The new bus stops will require a 50-foot no parking zone in northbound direction and a 6-foot no parking zone in southbound direction between 6:30am and 6:30pm, Monday through Friday during Samtrans hours of operation.

### **Background**

The PTSC received a request from Samtrans in March 2008 to install two bus stops in each direction on Hiller Street in the vicinity of Nesbit Elementary School. The request stemmed from a disabled Belmont resident's complaint about having difficulty getting to the school from the current bus stops that have a significant distance between them. The U.S. Department of Justice Americans with Disabilities Act (ADA) was contacted as well.

### **Discussion**

On May 13, 2008, City Council reviewed the request from the Samtrans to establish two bus stops at 418 Cornish Way and 801 Hiller Street. City Council referred this issue to the Green Advisory Committee (GAC) for review. After GAC reviewed this issue, it was taken to the Infrastructure Committee for discussion and direction. City staff in conjunction with Samtrans performed an additional evaluation of the proposed locations and took this issue to the Infrastructure Committee. Two locations were selected for the bus stops: 418 Cornish Way and 805/803 Hiller Street. Both locations did not meet any objections from the residents.

The chronological history of the Samtrans requests to establish bus stops on Hiller Street in the vicinity of Nesbit Elementary School is described as follows:

#### **Samtrans Request #1**

October 2007 – Samtrans submits a request to establish two bus stops on Hiller with two 50-foot long no parking zones: northbound stop to be located south of Biddulph and southbound stop to

be located south of Biddulph at 801 Hiller St. If these bus stops were approved, Samtrans would remove bus stops on Hiller Street and Cambridge Street.

- The item was discussed at the Parking and Traffic Safety Committee (PTSC) meeting. The Police Department recommended moving the northbound stop to be located north of Cornish (at 418 Cornish) to prevent traffic back-up.
- The issue was taken to City Council on November 13, 2007 (with notices being sent to the residents within 300' of proposed bus stop locations) but was pulled from of the agenda by a resident of 801 Hiller Street.
- City staff contacted Samtrans to get input on other available options for bus stops.

#### Samtrans Request #2

February 2008 – Samtrans submits another letter recommending only one bus stop in the northbound direction at 418 Cornish with a 50-foot long no parking zone between 6:30am and 6:30pm.

- City staff puts the item on the agenda for the March 11, 2008 City Council Meeting.
- City staff notified all residents within 300' radius of the proposed bus stop locations about the upcoming City Council meeting where the issue would be discussed.
- Samtrans withdrew the request prior to the meeting.
- City staff notified all residents within 300' radius of the proposed bus stop locations that the item was withdrawn from the City Council agenda.

#### Samtrans request #3

Late March 2008 – Samtrans submits another request to revert back to the establishment of two bus stops with 50-foot no parking zone between 6:30am and 6:30pm. The proposed locations are: 418 Cornish and 719 Hiller Street (north of Biddulph).

- City staff mails notices to residents in vicinity requesting feedback. Two responses are received: one in favor, another one opposing bus stop at 717 Hiller.
- PTSC reviews this issue again. The Police Department's recommendation is to move southbound bus stop to the exit side of the intersection with Biddulph (801 Hiller Street) to reduce traffic congestion as much as possible.
- Item is taken to the City Council on May 13, 2008 (with notices being sent to the residents within 300' radius of the proposed bus stop locations) and is pulled from the agenda for discussion. One resident recommends moving bus stop to the Nesbit school parking lot. The staff report recommended two solutions: installation of two bus stops or one bus stop in northbound direction in front of 418 Cornish Way (there was no opposition to this location).
- City Council refers this issue to the Green Advisory Committee for review and discussion.

- Green Advisory Committee reviews this issue at its regularly scheduled meeting of May 21, 2008 and rejects the request by majority vote.
- Infrastructure Committee reviews this issue on May 28, 2008 and recommends taking this issue to the City Council on June 10, 2008.
- On May 30<sup>th</sup>, City staff met with Mayor Lieberman to review feasibility of the bus stop establishment and get input from the neighbors.
- City staff met with Samtrans staff on June 3, 2008 to discuss feasibility of the bus stop location at 807/805 Hiller Street, which was recommended during a site visit conducted by the City staff and Mayor Lieberman on May 30, 2008. The following was discussed:
  - i. There are shrubs and a fully grown tree at 807/805 Hiller Street, which should be removed to provide clearance for bus doors to open and wheelchair access.
  - ii. Preferred location for the bus stop is 805/803 Hiller Street, where the bus stop will start at the south end of the driveway approach at 805 Hiller Street extending across the north end of this driveway approach continuing across the driveway approach at 803 Hiller Street ending 6 feet north of the driveway approach at 803 Hiller Street.
- On June 16, 2008, the Infrastructure Committee reviews updated locations of the proposed Samtrans bus stops and recommends taking this issue to the City Council on July 8, 2008.

#### Northbound Samtrans Bus Stop Pros and Cons

- Proposed northbound bus stop location at 418 Cornish Street did not meet any objections from the neighborhood.

#### Southbound Samtrans Bus Stop Pros and Cons

- This area is clean of any trees/shrubs/bushes and will provide adequate access for commuters. Driveways at 805 and 803 Hiller Street will be blocked when the bus is present.
- The only parking lost will be a 6-foot stretch at the northern end of the driveway approach at 803 Hiller Street.
- Concrete pavers located at the driveways shall be replaced by Samtrans.

The City has three options.

1. Establishment of two Samtrans bus stops: at 805/803 Hiller Street and 418 Cornish Way (on Hiller Street).
2. Establishment of only one bus stop in northbound direction in front of the 418 Cornish Way.
3. Deny Samtrans request for bus stops.

**General Plan/Vision Statement**

This project is consistent with the General Plan General Community Goals and Policies section (Paragraph 1015), which states “To provide public services efficiently and at a level adequate to serve an ultimate population of about 28,000.”

**Fiscal Impact**

Samtrans will be responsible for the installation of the posts, signs and concrete pavers replacement and City staff will post signage for the time restrictions.

**Public Contact**

Public contact included posting of City Council agenda and mailing and sending Teleminder notices to the properties within a 300-foot radius.

**Recommendation**

It is recommended that the City Council adopt a resolution establishing bus stops at 803/805 Hiller Street and 418 Cornish Way and authorizing a 50-foot no parking zone in northbound direction and 6-foot no parking zone in southbound direction between 6:30am and 6:30pm, Monday through Friday during Samtrans hours of operation.

**Alternatives**

1. Establish a bus stop at 418 Cornish Way and authorize a 50-foot no parking zone between 6:30am and 6:30pm, Monday through Friday during Samtrans hours of operation.
2. Take no action.
3. Refer back to staff for further information.

**Attachments**

- A. Resolution Approving Two Samtrans Bus Stops
- B. Resolution Approving Exhibit One Samtrans Bus Stop
- C. Aerial of Location

Respectfully submitted,

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Bozhena Palatnik, PE  
Associate Civil Engineer

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Raymond E. Davis, III, PE, PTOE  
Director of Public Works

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Jack R. Crist  
City Manager

**Staff Contact:**

Raymond E. Davis, Public Works Director  
(650) 595-7459  
rdavis@belmont.gov

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING ESTABLISHMENT OF SAMTRANS BUS STOPS ON  
HILLER STREET AND AUTHORIZING A 50-FOOT NO PARKING ZONE IN THE  
NORTHBOUND DIRECTION AND A 6-FOOT NO PARKING ZONE IN THE  
SOUTHBOUND DIRECTION BETWEEN 6:30AM AND 6:30PM  
MONDAY THROUGH FRIDAY**

**WHEREAS**, in October 2007, the Parking and Traffic Safety Committee (PTSC) received a request from Samtrans to add two bus stops in each direction on Hiller Street in the vicinity of Nesbit Elementary School at 418 Cornish Way (on Hiller Street) and at 801 Hiller Street; and,

**WHEREAS**, the PTSC reviewed this request, performed a field investigation, discussed feasibility and location of the proposed bus stops; and,

**WHEREAS**, on November 13, 2007, City staff took this issue to the City Council for approval of the bus stops; and,

**WHEREAS**, the City Council referred back to staff for additional information due to the resident at 801 Hiller Street objecting to having the southbound Hiller bus stop in front of his house eliminating parking which is already in high demand in this area; and,

**WHEREAS**, in February 2008, City staff received a letter from Samtrans recommending establishment of one bus stop in the northbound direction on Hiller Street at Cornish Way with the parking restrictions during Samtrans hours of operation which are between 6:30am and 6:30pm, Monday through Friday; and,

**WHEREAS**, City staff planned to take this issue to the City Council for approval on March 11, 2008 and notified residents within 300-foot radius, however, Samtrans pulled this item from their agenda to revise the plans; and,

**WHEREAS**, in late March 2008, Samtrans contacted City staff with the proposal to revert back to establishment of the two bus stops on Hiller Street: northbound bus stop to be located at 418 Cornish Way and southbound stop to be located north of Biddulph Way at 719 Hiller Street; and,

**WHEREAS**, City staff sent notices to the residents located within 300-foot radius asking for feedback with regards to the proposed bus stops; and,

**WHEREAS**, two responses were received: one in favor of the bus stop (807 Hiller Street) and one against (717 Hiller); and,

**WHEREAS**, after receiving a feedback from residents, the PTSC met on April 17, 2008 to discuss the issue, and the Belmont Police Department expressed concerns that due to the presence of said bus stop at 719 Hiller Street, the proposed bus stop will block the lane of traffic creating significant traffic back up; and,

**WHEREAS**, it is a common practice to establish bus stops at the intersection exit rather than intersection entryway; and,

**WHEREAS**, on May 13, 2008, City staff took this issue to the City Council for approval of the bus stops and the City Council referred this matter to the Green Advisory Committee for review and discussion; and,

**WHEREAS**, on May 21, 2008, the Green Advisory Committee reviewed this issue at its regularly scheduled meeting and rejected the request; and,

**WHEREAS**, City staff referred the issue to the Infrastructure Committee; and,

**WHEREAS**, the Infrastructure Committee discussed the issue on May 28, 2008 and recommended to take this issue back to the City Council in the form it was presented on May 13, 2008; and,

**WHEREAS**, On May 30<sup>th</sup> City staff met with Mayor Lieberman to review feasibility of the bus stop establishment and get input from the neighbors; and,

**WHEREAS**, City staff met with Samtrans staff on June 3, 2008 to discuss feasibility of the bus stop location at 807/805 Hiller Street, which was recommended during site visit conducted by the City staff and Mayor Lieberman on May 30, 2008; and,

**WHEREAS**, Samtrans and City staff determined that the preferred location for the southbound bus stop is 805/803 Hiller Street, where the bus stop will start at the south end of the driveway approach at 805 Hiller Street extending across the north end of this driveway approach continuing across the driveway approach at 803 Hiller Street ending 6 feet north of the driveway approach at 803 Hiller Street; and,

**WHEREAS**, on June 16, 2008 Infrastructure Committee reviews updated locations of the proposed Samtrans bus stops and recommends taking this issue to the City Council on July 8, 2008; and,

**WHEREAS**, the new bus stops will be located at 805/803 Hiller Street and 418 Cornish Way (on Hiller Street) and have a 50-foot no parking zone in northbound direction and 6-foot no parking zone in southbound direction between 6:30am and 6:30pm, Monday through Friday during Samtrans hours of operation; and,

**WHEREAS**, Samtrans will be responsible for the installation of the posts, signs and concrete pavers replacement and City staff will post signage for the time restrictions.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Belmont approves the establishment of two bus stops at 418 Cornish Way (on Hiller Street) and at 805/803 Hiller Street and authorizes a 50-foot no parking zone in northbound direction and 6-foot no parking zone in southbound direction between 6:30am and 6:30pm, Monday through Friday during Samtrans hours of operation

\* \* \* \* \*

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on July 8, 2008 by the following vote:

AYES, COUNCILMEMBERS: \_\_\_\_\_

NOES, COUNCILMEMBERS: \_\_\_\_\_

ABSTAIN, COUNCILMEMBERS: \_\_\_\_\_

ABSENT, COUNCILMEMBERS: \_\_\_\_\_

\_\_\_\_\_  
CLERK of the City of Belmont

APPROVED:

\_\_\_\_\_  
MAYOR of the City of Belmont

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT APPROVING  
ESTABLISHMENT OF SAMTRANS BUS STOP ON NORTHBOUND HILLER STREET  
AT 418 CORNISH WAY AND AUTHORIZING A 50-FOOT NO PARKING ZONE  
BETWEEN 6:30AM AND 6:30PM, MONDAY THROUGH FRIDAY**

**WHEREAS**, in October 2007, the Parking and Traffic Safety Committee (PTSC) received a request from Samtrans to add two bus stops in each direction on Hiller Street in the vicinity of Nesbit Elementary School at 418 Cornish Way (on Hiller Street) and at 801 Hiller Street; and,

**WHEREAS**, the PTSC reviewed this request, performed a field investigation, discussed feasibility and location of the proposed bus stops; and,

**WHEREAS**, on November 13, 2007, City staff took this issue to the City Council for approval of the bus stops; and,

**WHEREAS**, the City Council referred back to staff for additional information due to the resident at 801 Hiller Street objecting to having the southbound Hiller bus stop in front of his house eliminating parking which is already in high demand in this area; and,

**WHEREAS**, in February 2008, City staff received a letter from Samtrans recommending establishment of one bus stop in the northbound direction on Hiller Street at Cornish Way with the parking restrictions during Samtrans hours of operation which are between 6:30am and 6:30pm, Monday through Friday; and,

**WHEREAS**, City staff planned to take this issue to the City Council for approval on March 11, 2008 and notified residents within 300-foot radius, however, Samtrans pulled this item from their agenda to revise the plans; and,

**WHEREAS**, in late March 2008, Samtrans contacted City staff with the proposal to revert back to establishment of the two bus stops on Hiller Street: northbound bus stop to be located at 418 Cornish Way and southbound stop to be located north of Biddulph Way at 719 Hiller Street; and,

**WHEREAS**, City staff sent notices to the residents located within 300-foot radius asking for feedback in regards to the proposed bus stops; and,

**WHEREAS**, two responses were received: one in favor of the bus stop (807 Hiller Street) and one against (717 Hiller); and,

**WHEREAS**, after receiving a feedback from residents, the PTSC met on April 17, 2008 to discuss the issue, and the Belmont Police Department expressed concerns that due to the presence of said bus stop at 719 Hiller Street, the proposed bus stop will block the lane of traffic creating significant traffic back up; and,

**WHEREAS**, it is a common practice to establish bus stops at the intersection exit rather than intersection entryway; and,



**WHEREAS**, on May 13, 2008, City staff took this issue to the City Council for approval of the bus stops and the City Council referred this matter to the Green Advisory Committee for review and discussion; and,

**WHEREAS**, on May 21, 2008, the Green Advisory Committee reviewed this issue at its regularly scheduled meeting and rejected the request; and,

**WHEREAS**, City staff referred the issue to the Infrastructure Committee; and,

**WHEREAS**, the Infrastructure Committee discussed the issue on May 28, 2008 and recommended to take this issue back to the City Council in the form it was presented on May 13, 2008; and,

**WHEREAS**, On May 30<sup>th</sup> City staff met with Mayor Lieberman to review feasibility of the bus stop establishment and get input from the neighbors; and,

**WHEREAS**, City staff met with Samtrans staff on June 3, 2008 to discuss feasibility of the bus stop location at 807/805 Hiller Street, which was recommended during site visit conducted by the City staff and Mayor Lieberman on May 30, 2008; and,

**WHEREAS**, Samtrans and City staff determined that the preferred location for the southbound bus stop is 805/803 Hiller Street, where the bus stop will start at the south end of the driveway approach at 805 Hiller Street extending across the north end of this driveway approach continuing across the driveway approach at 803 Hiller Street ending 6-feet north of the driveway approach at 803 Hiller Street; and,

**WHEREAS**, on June 16, 2008, the Infrastructure Committee reviews the updated locations of the proposed Samtrans bus stop and recommends taking this issue to the City Council on July 8, 2008; and,

**WHEREAS**, the new bus stop will be located at 418 Cornish Way (on Hiller Street) and have a 50-foot no parking zone between 6:30am and 6:30pm, Monday through Friday during Samtrans hours of operation; and,

**WHEREAS**, Samtrans will be responsible for the installation of the post and sign and City staff will post signage for the time restrictions.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Belmont approves the establishment a 50-foot no parking zone between 6:30am and 6:30pm, Monday through Friday, on northbound Hiller Street at Cornish Way at 418 Cornish Way.

\* \* \* \* \*

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on July 8, 2008 by the following vote:

AYES, COUNCILMEMBERS: \_\_\_\_\_

NOES, COUNCILMEMBERS: \_\_\_\_\_

ABSTAIN, COUNCILMEMBERS: \_\_\_\_\_

ABSENT, COUNCILMEMBERS: \_\_\_\_\_

\_\_\_\_\_  
CLERK of the City of Belmont

APPROVED:

\_\_\_\_\_  
MAYOR of the City of Belmont

